

## Chemeketan Executive Council Meeting Minutes

February 4, 2015

The meeting was held at the Ike Box, 299 Cottage Street, Salem, OR.

Those present included: Steve Dougherty, Mark Olson, Mary Liepins, Michael Gurley, Mike Pennington, Susan LaTour, Bonnie Arias, Fletcher Adelman. Guests were: Amy Dale. Karen Craven was absent.

The meeting was called to order at 6:37 PM by President Steve Dougherty.

- 1) The agenda was modified and adopted.
- 2) Minutes from the January meeting were approved.
- 3) Amy Dale and Mark Olson gave the Treasurer's report.

There is no Treasurer's report at this time as this meeting is very early in the month and it takes time to get the information from the bookkeeper and make the final report. When the report is available, probably mid-month, it will be e-mailed to the executive council for review.

Mark moved to add \$500 to the Club's United States Post Office bulk mailing account. This was approved.

- 4) Reimbursements: Mary Liepins asked for \$19.60 for stamps she has purchased for membership mailings. This was approved.
- 5) Membership Report: Mary moved to accept 10 new members. This was approved.

New members are:

- Roger Applegate
- Annie Battee
- Wendy Guest
- Azuncena Gutierrez
- Dan Hilburn
- Peggy Mansfield
- Jane Maute
- Rosalind O'Donoghue
- Silvar Rys
- Amy Sachs

Mary and Mike P will call the new members next month to welcome them, talk about upcoming events and ask for any feedback so far.

As of Feb 1, 2015, there were 590 active, paying members including 10 life members and 10 junior members. There were 106 renewals in January.

In Jan 2015, there were 26 guest requests for electronic bulletins. There are currently 76 guests receiving the 3 month complimentary electronic bulletin. Thirty three businesses, agencies, libraries as well as 3 outdoor clubs, receive a printed bulletin at no charge.

Payments received for new memberships and renewals totaled \$2255.

6) Communications and Club Promotion:

Mike Pennington spoke about posting the Executive Council Meeting minutes on the website as opposed to in the monthly bulletin. It was decided the recording secretary will send out a draft of the minutes to the Executive Council Members, and once there are 3 responses/reviews, the minutes will be corrected if necessary and sent onto the website.

Mike also shared some fliers he had made for the Chemeketans: Picture Night 2/13/15 at the Ike Box at 7:00 pm, presenting Scott Phillips-Life on the Wall. And Chemeketan Climb School 2015- April 8-15<sup>th</sup> in the classroom and 18<sup>th</sup> & 19<sup>th</sup> on rock and snow.

An additional brochure about the variety of events the Chemeketans offer is in progress.

- 7) Bylaw Changes from the Annual Meeting: Mike P moved that the revised bylaws (with the changes shaded in green and yellow) and a clean copy (with the revisions already made) will be placed side by side on the website for a month. After 1 month, the shaded version will be archived and the clean copy with revisions will remain. This was approved. Bonnie will submit the documents to Rob Kimmich.
- 8) Annual Audit: Amy Dale is coordinating the annual audit and will work with Mark Olson to ensure this is completed in a timely manner.
- 9) Insurance Update: Amy Dale shared that a proposal for the club insurance is in the works. The renewal date is April 1<sup>st</sup>. Amy will let Steve know when the quote comes in so a special work group can be formed.
- 10) Annual Banquet Report: Susan LaTour gave the report, Karen Craven is also working on the banquet. The Annual Banquet is on Friday, April 10<sup>th</sup> at the Roth's Hospitality Center in West Salem. Lee Slattum will be the MC, Roth's will cater the food. Cost is \$20/ticket. After dinner speakers are actively being pursued. Bill Sullivan was

suggested as a possible speaker. A No-Host bar was discussed, no one objected to the idea. Door prizes and the possibility of a silent auction were also discussed.

- 11) Annual Budget: Steve presented the idea of an annual budget. No decisions were made at this time.
- 12) Activity Sign-up Sheet Revision. Steve presented the revised sign-up sheet for review. Mark moved to approve the revised sheet and replace the old version on the website with the revised version. This was approved. Steve will ask Rob K to make the change on the website.
- 13) Committee Report Scheduling: Steve presented a schedule of 2-3 committee reports/month. This was reviewed and changes were made. The schedule will be made 1-2 months in advance. It was decided to pilot this schedule for awhile and revisit as needed.
- 14) E-news policy: Steve presented an e-news policy. Executive council will review this and rule on it at the next meeting.
- 15) Roberts' Rules and Unanimous Consensus: This is an actual shortcut in Roberts Rules that was presented to the council. When a motion is made, and no one objects, it passes without a second or a vote. No objections were made. This was approved.

This meeting adjourned at 8:35 PM.

Minutes are respectfully submitted by Fletcher Adelman