

Chemeketan Executive Council Meeting Minutes

August 12, 2015

The meeting was held at the Ike Box, 299 Cottage Street, Salem, OR.

Those present included: Karen Craven, Mary Liepins, Fletcher Adelman, Mike Pennington, Steve Dougherty, Michael Gurley, Bonnie Arias, Mark Olson, Susan LaTour.

Guest: Brittany Kenison

Meeting was called to order by Steve Dougherty at 6:32 pm.

The agenda was adopted after the following item was added:

-Upriver Celebration.

Suggestions were made to clarify the language on the July minutes. This will be done and the July minutes will be uploaded to the website.

Treasurer's Report: Mark Olson presented the May 2015 and June 2015 Treasurer's reports.

Chemeketan Treasurer's Report May 2015

Respectfully submitted by **Mark Olson**, Treasurer

Presented to the council on August 12, 2015

- a. Transaction Detail Report with ending balances as of May 31, 2015
 - b. Statement of Receipts and Disbursements monthly with comparison to previous year.
 - c. Statements of assets and Liabilities monthly comparison to previous year.
1. CLUB ASSETS

CHECKING AND SAVINGS

	2015	2014
(Pioneer Trust-Main account t	\$ 15,854.40	\$ 18,838.19
(Pioneer Trust-Climbing account	6,456.01	3,002.46
(Pioneer Trust-Outing checking account	\$ 14,727.96	16,239.87
<u>(Pioneer Trust-Savings – Outing</u>	<u>\$ 1,511.14</u>	<u>1,508.86</u>

Total Cash	\$ 38,549.52	39,589.38
OTHER CURRENT ASSETS		
Prepaid postage	\$ 295.00	1,101.30
<u>Prepaid outing expenses</u>	<u>\$ 995.51</u>	<u>0.00</u>
Total other current assets	\$ 1,290.51	1,101.30
INVESTMENTS (total)	\$ 113,133.41	113,410.06
(Outing portion)	\$ 14,986.27	10,752.33
<u>FIXED ASSETS less depreciation (cabin, Equipment, climbing gear)</u>		
	\$6,242.68	\$ 6242.68
TOTAL ASSETS	\$ 159,216.12	160,343.42

2. The club generally has no liabilities

3. REVENUE FOR May 2015

Membership	\$ 1,353.00
Cabin rental	\$ 0.00
General store	\$ 0.00
Climb School	\$ 0.00
Misc. Events	\$ 136.00
<u>Interest income</u>	<u>\$ 2.14</u>
TOTAL INCOME	\$ 1,491.14

4. EXPENSES FOR MAY 2015

Accounting	\$ 0.00
Bulletin	\$ 366.68
Chemkeden	\$ 312.83

Climb School	\$	241.50
<u>Membership</u>	\$	<u>215.10</u>
TOTAL EXPENSES	\$	1,135.61

REVENUE MINUS EXPENSES \$ 355.53

Chemeketan Treasurer's Report June 2015

Respectfully submitted by **Mark Olson**, Treasurer

Presented to the council on August 12, 2015

- d. Transaction Detail Report with ending balances as of June 30, 2015
 - e. Statement of Receipts and Disbursements monthly with comparison to previous year.
 - f. Statements of assets and Liabilities monthly comparison to previous year.
5. CLUB ASSETS

CHECKING AND SAVINGS

	2015	2014
(Pioneer Trust-Main account t	\$ 26,498.61	\$ 16,792.86
(Pioneer Trust-Climbing account	1,408.70	3,002.46
(Pioneer Trust-Outing checking account \$	14,727.96	48,218.27
<u>(Pioneer Trust-Savings – Outing</u>	<u>\$ 1,511.14</u>	<u>1,510.22</u>
Total Cash	\$ 44,146.42	69,523.81

OTHER CURRENT ASSETS

Deposit Transfers	\$ 2,191.70	0.00
Prepaid postage	\$ 295.00	1,101.30

Prepaid outing expenses	\$ 995.51	0.00
<u>Undeposited funds</u>	<u>\$ 0.00</u>	<u>200.00</u>
Total other current assets	\$ 3,482.21	1,301.30
INVESTMENTS (total)	\$ 156,497.21	193,382.99
(Outing portion)	\$ 14,986.27	13,634.29
<u>FIXED ASSETS less depreciation (cabin, Equipment, climbing gear)</u>		
	\$6,242.68	\$ 6242.68
TOTAL ASSETS	\$ 156,497.21	193,382.99

6. The club generally has no liabilities

7. REVENUE FOR JUNE 2015

Membership	\$ 246.00
Cabin rental	\$ 51.00
General store	\$ 26.00
Climb School	\$ 0.00
Misc. Events	\$ 0.00
<u>Interest income</u>	<u>\$ 4.87</u>
TOTAL INCOME	\$ 327.87

8. EXPENSES FOR JUNE 2015

Accounting	\$ 135.00
Bulletin	\$ 75.00
Chemkeden	\$ 356.51
Climb School	\$ 664.31
<u>Membership</u>	<u>\$ 85.47</u>

TOTAL EXPENSES \$ 1,592.88

REVENUE MINUS EXPENSES <\$ 1,265.01>

The Investment Committee includes George Adkins, Amy Dale and Mark Olson. This Committee will make recommendations to the Executive Council re: reallocation of the 2 CD's at Washington Mutual that are maturing in the next few months.

Susan Watkins completed the internal audit.

Steve shared a recent discovery that the club's "non-profit" status has been discontinued by the IRS. Mark Olson will investigate this with the tax preparer, Robert Anderson.

Steve and Mark have discussed simplifying the Executive Council Treasurer duties. The Climbing and Outing groups each handle their finances differently. Steve proposed we choose one way the 2 sub-groups will manage their funds. No decision was made.

The Annual Budget document was discussed. Steve would like to ask Gloria to create an automated web-based report system that can easily be read. No decision was made.

Mark announced that Joe and Nancy Kuehn donated \$50 to the club in memory of Jana Hofer. Fletcher will write them a thank you note.

Karen Craven moved the club reimburse Mary Liepins \$32.80, for postage. Susan seconded this. This motion passed unanimously.

Mary Liepins submitted the July 2015 membership report:

**Chemeketan Council Membership Report
for the period 7/1/2015 – 7/31/15**

As of July 31, 2015 there were **735** active, paying members including **10** life members and **13** junior members. There were no renewals in July.

In July we received and processed **15** guest requests for complimentary electronic bulletins. The total number of guests receiving a three-month complimentary email notification of electronic bulletin availability is **78**. In addition, there are 33 businesses, agencies and libraries as well as 3 other outdoor clubs who receive a printed bulletin at no charge.

9 new adult member and **0** junior applications were submitted:

1. Pauline Dionne
2. Glenda Goodrich
3. Debra Lauren
4. Alan Manson
5. Susan Manson
6. Charles Monaghan
7. Sheila Monaghan
8. Judi Morris
9. Brian Wright

Payments received for new memberships (including donated overpayments) totaled **\$203.00**.

Submitted by,
Mary Liepins
Co-Membership Secretary

Karen Craven moved to accept the new members, Bonnie seconded this motion. The motion to accept the new members passed unanimously.

Communications and Club Promotion-Mike Pennington.

Mike announced that starting next year, people will need a permit to camp at Jefferson Park.

Mike stated we need to print fliers or bookmarks to place at local outdoor stores-REI and Salem Summit Co. to promote the club.

Mary Liepins is looking for more Health Fair opportunities to promote the club.

Karen Craven shared the idea of participating in the Upriver Celebration on the Willamette. Karen will speak with Jay Orand and get club kayakers involved in the event.

A committee of members is needed to support a new kayaking chair person. Marcia Hoak and Karen Craven are interested in serving on the committee.

Mike P will investigate developing e-lists for different special interest groups within the club to communicate with each other. Examples of the special interest groups include: climbers (they have an e-list), hikers, kayakers, winter sports.

Michael Gurley spoke of members wanting to post pictures on Facebook as a way to share them with other club members.

Print Bulletin Subscription Work Group update: Michael Gurley is assembling a work group and will report back with recommendations in September 2015.

Executive Council Election Update: Karen Craven is gathering nominations for the 3 positions opening on the Executive Council. Paula Hyatt will recruit members to count the ballots. Karen moved an all member e-mail be sent out asking for nominations for the council. This was seconded and passed unanimously. Another item on the upcoming ballot will be whether or not to keep the Chemekeden. Membership renewal forms will be added to this mailing.

Den content storage options-Karen Craven. The IKEA Box has a storage closet in the basement that is currently renting for \$25/month. Susan has spoken with Paula Hyatt re: the historical value to contents of the Den, ie what to keep, what to donate, what to sell, what to pitch.

Family Activities Committee Report-Brittany Kenison. Ideas Brittany presented include:

- note "family friendly" on bulletin event notices
- advertise "family friendly" events
- host social events so families can get to know each other
- explore using social media

The next steps include: further develop a committee, plan some activities, advertize these activities on the website and in the bulletin.

Susan suggested we revisit the idea of purchasing a bench for the Salem footbridge. Michael Gurley moved we see if the bench is still available for sponsorship and vote on it at the next meeting. This was passed unanimously.

Meeting was adjourned at 8:41 pm.

Minutes are respectfully submitted by Fletcher Adelman