

## **Chemeketan Executive Council Meeting Minutes**

**December 7, 2016**

The meeting was held at the Ike Box, 299 Cottage Street, Salem, OR.

Those present included: Susan LaTour, Fletcher Adelman, Mary Liepins, Steve Dougherty, Mark Olson and Ralph Hall

Those absent: Mike Pennington, Michael Gurley and Ted Gaty

Guests: Mike DeLaune, Eileen Harder and Craig Blanton

The meeting was called to order at 6:40 PM by Vice President Susan LaTour

The agenda was adopted after the addition of review of a letter sent to council by Paula Hyatt.

Minutes from last month were approved with no changes made.

Susan recapped the Council Positions for 2017:

Membership Secretaries: Eileen Harder and Bruce Patterson

Treasurer: Mike DeLaune

Members at Large: Ann Hanus and Ralph Hall

Entertainment Chair: Ted Gaty

Vice President: Craig Blanton

Recording Secretary: Fletcher Adelman

President: Susan LaTour

### **Chemeketan Council Membership Report for the period 11/1/2016 – 11/30/16**

As of November 30, 2016 there were **691** active, paying members including **9** life members and **12** junior members. There were **279** renewals in November.

In November we received and processed **11** guest requests for complimentary electronic bulletins. The total number of guests receiving a three-month complimentary email notification of electronic bulletin availability is **46**.

**No** new adult member applications were submitted:

Payments received for	
Renewals:	<b>\$5,546.00</b>
Bulletin Subscriptions	<b>\$ 360.00</b>
Total:	<b>\$5,906.00</b>

Submitted by,  
Mary Liepins  
Co-Membership Secretary

### **Dec 7, 2016 Executive Council Treasurer's Report**

Prepared by Steve Dougherty

#### Expenses

\$77.00 to Postal Connections Stayton for printing, postage and mailing 50 12-page December bulletins (\$1.54 per bulletin).

\$154 to Ink Spot Printing for printing 676 ballot biographies and ballots for Executive Council election.

\$359.89 to Valley Mailing Service for mailing 572 membership renewals.

\$22.50 to Ascension Accounting for generating QuickBooks reports requested by tax preparer, Robert Armstrong for prior tax years.

\$549.96 to USDA Forest Service for annual cabin special use permit.

\$20.17 to Rob Kimmich for reimbursement for Chemeketans.org annual domain name renewal.

#### Deposits

\$102 for cabin rental. \$360 for bulletin subscriptions. \$5706 for dues renewal. \$17.36 for November interest checking.

## Reimbursements

None

## **Insurance:** Steve

Steve continues to explore options for liability insurance.

## **Banquet:** Ted via e-mail

Ted has a lead on a speaker for the Annual Banquet in the Spring. The date of the Banquet is yet to be determined.

## **Prospectus and Roster:** Ted via e-mail

The Council decided, unanimously, to keep the Prospectus and Roster in their previous format and mail them out as a paper document.

Fletcher reported a quote for printing the Prospectus and Roster, from Postal Connections in Stayton: \$1040 for 700 copies. Steve reported that Ink Spot Printing charged \$1453.90 last year to print 700 copies of the same Prospectus and Roster.

## **Non-Profit Status:** Steve

Susan and Steve have both retrieved past tax reports from Robert Armstrong (Tax preparer). The 2017 Treasurer, Mike DeLaune, will continue to pursue reinstatement of the Non-Profit status.

## **Winter Sports Chair:** Mike Pennington

Tabled until next meeting.

## **Cabin Chair:** Mike Pennington via e-mail

Kim Hyatt has informed council that he is ready to retire from scheduling the cabin. Mike has sent out a few inquiries to folks who might be interested in taking over that duty.

## **Permanent Address for Investments:** George Adkins via e-mail

Steve Dougherty moved to use the permanent address listed as 410 Mill Street SE #864, Salem, OR 97301-3601. Ralph Hall seconded the motion and it passed unanimously.

## **Unfinished Business:**

Follow up with Janet from REI re: Partnership. Mike Pennington and Michael Gurley were to follow up. Will look for their report at the next meeting.

**New Business:**

Steve- Steve will share the Club's EIN with Leora Gregory so she can apply for the Intel volunteer matching program. Intel will give an organization \$10/hour for the time their employee spends volunteering at the organization.

Fletcher- Paula Hyatt expressed her concerns re: proposed bylaw changes in a letter. Susan volunteered to speak with Paula to better understand her concerns prior to the Annual Meeting in January.

Steve- Steve Dougherty will redeem the club's final outstanding CD and deposit the funds into the Pioneer Trust bank account.

**Announcement:**

Annual Meeting will be held January 5, 6:00 pm at the Broadway Commons, second floor.

The next Executive Council meeting is Wednesday Jan 4, 2017, 6:30 pm, IKE box.

**This meeting was adjourned at 8:15 pm.**

**Minutes are respectfully submitted by Fletcher Adelman**