

**Chemeketan Executive Council Meeting
May 3, 2017
IKE Box
299 Cottage St NE
Salem, Oregon**

Those Present: Ann Hanus, Eileen Harder, Mike DeLaune, Susan LaTour, Ted Gaty, Fletcher Moulton-Adelman, Bruce Patterson

Guest: Michael Rudy

Susan LaTour called the meeting called to order at 6:30 pm.

Michael Rudy, co-chair of the climbing group, spoke of what the climbing group has been doing in recent months and what their plans are in the near future. He started with a brief history of climbers in general, shared the changes made to the climb school this past year. The curriculum has been updated to match an increased interest in rock climbing. Future plans were discussed, including a possible scholarship fund for climb school, partnership with The Rock Boxx, continued wilderness first aid classes, increased community outreach and gear replacement.

Karen Craven's request for support of the Salem City Council to purchase a kayak launch at Waterfront Park was discussed. Ann Hanus made a motion for the Chemeketan Executive Council to support this purchase by the City of Salem. Fletcher seconded the motion and it passed unanimously.

The agenda for this meeting was adopted with the addition of discussing the Leadership Application Form.

Minutes from the April meeting were approved.

Membership Report - Eileen Harder

Membership Summary as of May 14, 2017

618	Active Adult members
11	Active Junior members
<u>9</u>	Life members
638	Total Active , Paying members
90	Guests receiving a bulletin
21	Complimentary bulletins going to businesses, agencies, libraries
2	Bulletins exchanged with other outdoors clubs

New Members submitted between 4/3/17 and 5/3/17:

Sarah Boomer	Adult
Pattie Mullane	Adult
Todd Vogel	Adult

Fletcher moved to accept the new members. Bruce Patterson seconded the motion and it passed unanimously.

Chemeketans Treasurer's Report

May 2017

Respectfully submitted by *Mike DeLaune*, Treasurer

Presented to the board on May 3, 2017 (at the council meeting and via e-mail)

1. **Club Assets:** See the spreadsheet on the next page.
2. **Main Club Revenues** for April, 2017:

\$1080.00	4/6/2017 Annual Banquet deposit. 54 participants.
\$ 300.00	4/10/2017 Missouri Pacific Railroad Bond interest.
<u>\$ 17.49</u>	4/28/2017 Checking Account Interest.

\$1397.49 **Total Revenue**

3. **Main Club Expenses** for April, 2017. **Council Approval to pay these expenses is requested:**

\$1081.00	United States Liability Insurance Company. Directors and Officers Insurance.
\$ 76.88	Postal Connections for printing and mailing the April 2017 Bulletin.
\$ 40.60	Jean Gabriel mileage reimbursement for Trail Maintenance on 4/22/17.
\$ 40.60	Eileen Harder mileage reimbursement for Trail Maintenance on 4/22/17.
\$ 11.25	Ascension Accounting for March bookkeeping services.
\$ 330.00	2015 Federal Income Tax
\$ 150.00	2015 Oregon Income Tax
\$ 408.00	2016 Federal Income Tax
\$ 180.00	2016 Oregon Income Tax
\$ 50.00	Lon Johnson reimbursement for 2 scoops of mill ends for the cabin on 4/14/17
<u>\$ 48.30</u>	Eileen Harder reimbursement for prospectus mailing postage

\$ 2416.63 **Total Expenditures to be paid in May 2017 (subject to council approval)**

Spending authorization request (Council approval requested):

Jean Gabriel, Chemeketans Trail Maintenance Coordinator, requests advance council approval to purchase the following safety equipment to meet Forest Service requirements:

3 Chaps (protective gear for saw users) @ \$70 each = \$210

2 Safety Glasses @ \$13 each = \$26

4 Hard Hats @ \$15 each = \$60

Total request for budget = **\$296**

Chemeketans 2017 Financial Status

	Last Update	12/31/16	1/31/17	2/28/17	3/31/17	4/30/17	5/31/17	6/30/17
Pioneer Bank - Checking (Main)	4/30/2017	\$115,544.83	\$116,988.11	\$117,468.65	\$117,231.73	\$110,958.78		
Vanguard GNMA Fund (Main)	4/30/2017	\$35,075.95	\$35,035.97	\$35,208.27	\$35,182.97	\$35,359.42		
Missouri Pacific RR Co. Bonds (Main)	12/31/2016	\$3,525.00	\$3,525.00	\$3,525.00	\$3,525.00	\$3,525.00		
Pioneer Bank - Checking (Climbing)	4/30/2017	\$4,867.86	\$4,867.86	\$6,728.21	\$12,967.22	\$12,200.50		
MAPS - Checking (Outing) *	3/31/2017	\$32,175.22	\$32,177.98	\$32,140.18	\$39,973.43	\$39,973.43		
MAPS - Savings (Outing) *	3/31/2017	\$1,000.45	\$1,000.47	\$1,000.49	\$1,000.51	\$1,000.51		
Fidelity Puritan (Outing)	4/30/2017	\$8,271.99	\$8,464.91	\$8,710.10	\$8,722.16	\$8,841.58		
Vanguard SP 500 Index Fund (Outing)	4/30/2017	\$8,120.06	\$8,272.97	\$8,600.81	\$8,609.49	\$8,697.14		
Fixed Assets Less Depreciation	12/31/2016	\$6,242.68	\$6,242.68	\$6,242.68	\$6,242.68	\$6,242.68		
Total By Month		\$214,824.04	\$216,575.95	\$219,624.39	\$233,455.19	\$226,799.04	\$0.00	\$0.00
Change From Previous Month			\$1,751.91	\$3,048.44	\$13,830.80	-\$6,656.15		

Note: Some account values are updated quarterly or annually. See the "Last Update" column. Values in italics are not current.

* Data provided by the Outing Treasurer

April 2017 Treasurer Activities (Council Approval Requested)

Investment Committee update (Council approval requested to proceed as described): The Investment Committee now has online access to Chemeketans Vanguard and Fidelity accounts. The planned next step is to establish a Vanguard brokerage account and move our current assets into the brokerage account. This will allow us to manage all of our investments under one account.

After that is done, we will establish links between the Vanguard Brokerage account and the main club Pioneer Trust Bank checking account and separately to the Outing MAPS checking account.

Finally, the Investment Committee will present a recommendation for moving some funds from the two checking accounts to investments in the Vanguard Brokerage account.

April 2017 Treasurer Activities (Information Only)

2017 Budget: I prepared a draft 2017 budget for Council discussion. Craig Blanton, VP, will lead the 2017 budgeting process.

2015 and 2016 Income Tax Update, Reinstatement Update: Vicki Holland, CPA, has prepared 990-EZ, 990-T, and Oregon Form 20 forms for tax years 2015 and 2016. The total tax due for the two years is \$1,068. The tax forms and payments will be mailed on May 4, 2017 after council approval of the payments. The next step will be to determine exactly which additional forms from 2011 to 2014 need to be prepared and submitted prior to requesting reinstatement of Chemeketans 501(c)(7) status.

Ann moved to approve the expenses and reimbursements as presented. Bruce seconded the motion and it passed unanimously.

Jeanne Gabriel's request for Trail Maintenance equipment was unanimously approved by council. Investment Committee's request to proceed as described was unanimously approved by council.

2017 Budget- tabled until June meeting.

Calendar of Scheduled/Planned Events- tabled until June meeting.

IKE Box storage- they have not billed us since July 2016- Mike will catch up with them to bring the account current.

Chemeketan Giveaways- Eileen shared options for Chemeketan swag for community outreach events. Do decisions made.

Ticket Giveaway for OutFound. Susan presented the e-mail she had received re: a ticket giveaway to some club members. No one was familiar with this event that occurs in the Hood River area. Susan will forward the information to the climbers to see if they are interested or aware of the event.

Membership in Salem for All program. Susan will ask for more information on how Chemeketan's membership will benefit the community (people can already go on hikes with Chemeketan's with no charge and without having to be a member).

Leadership Form may not be a well known step in the club prior to becoming a hike/event leader. Susan will contact the various committee chairs and tell them about this new system as well as posting a notice in the bulletin.

Meeting adjourned at 8:34 p.m.

These minutes are respectively submitted by:

Fletcher Moulton-Adelman, Recording Secretary