

Chemeketan Board Meeting  
December 6<sup>th</sup> 2017  
Lifesource Community Room  
2661 Commercial Street Suite A  
Salem, Oregon

Present: Craig Blanton, Susan LaTour, Mike DeLaune, Bruce Patterson, Ralph Hall, Fletcher Moulton-Adelman, Ann Hanus, Ted Gaty and Eileen Harder

Guests: Forrest (Frosty) Gill, Rob Kimmich, Nancy Rockwell, John Balling and Billy Bob Davis

Meeting called to order at 6:30 P.M.

**Weekend Hiking Chair, Nancy Rockwell:** A report was heard from Nancy Rockwell. She expressed her concerns regarding recruitment of monthly coordinators and hike leaders. It is hard to get people to commit to a hike a year in advance.

The agenda was adopted by unanimous vote.

The minutes were approved unanimously.

**Chemeketan Council Membership Report For 11/1/2017 thru 11/30/2017, Bruce Patterson:**

As of November 30th there are:

712 Members

690 Adult Members

14 Junior Members

8 Life Members

There were no New Members in November

There were 253 Membership Renewals in November- 250 Adult and 3 Junior

**Treasurer's Report including reimbursements, Mike DeLaune:**

Mike presented his monthly report. The club received \$ 5,449.14 in total revenue in November.

The Council was asked to approved various expenses/reimbursements totaling \$2473.55

Reimbursements included:

\$265.00	Meeting Room Rentals
\$ 50.00	Registration Fee Oregon Corporation Division

\$868.29	Printing
\$ 53.40	Mike DeLaune office supplies
\$ 71.42	Postal Connections
\$ 56.00	Trail Maintenance (lost check)
\$238.44	Valley Mail dues renewals
\$871.00	City of Salem for Pringle Hall for Climb School- 2/3 to be reimbursed by Climb School

The reimbursement/expenses were approved unanimously.

Ann Hanus moved to ask Susan Watkins to conduct the annual financial audit, this passed unanimously. It was discussed that we should be looking for two audit trainees for future audits, no accounting experience required.

Mike reported the Climber and Outing groups will be moving their accounting to QuickBooks. The whole club will be using a unified system.

Mike reported our club name, “Chemeketans” is listed with variations. He is working to make our name listed consistently as “Chemeketans”.

**Election Results, Craig Blanton:**

Craig Blanton reported the Council position results for 2018:

President:	Forrest (Frosty) Gill
Vice President :	Ann Hanus
Recording Secretary:	Ralph Hall
Membership Co-Chairs:	Bruce Patterson Eileen Harder
Treasurer:	Mike DeLaune
Entertainment:	Shonee Langford
At Large:	Susan LaTour Bill Wylie

It was determined that the day and time for the monthly Council meetings would remain the first Wednesday of the month 6:30 P.M. at Life Source Community Room except the January meeting which will be Thursday January 11th 6:30 P.M. at Life Source.

**Budget 2018, Craig Blanton:**

Craig Blanton presented an estimated budget proposal for 2018. Craig stressed that the new website could result in savings in some expenses but they would not be realized until 2019.

**Technology, Rob Kimmich:**

Rob reported that the IT committee needs two more members.

Rob will write up some language for the annual meeting regarding this need and to help in recruitment.

**Annual Meeting Agenda, Susan LaTour:**

Susan asked that suggestions for the agenda be sent to her via e-mail for consolidation.

**Record Retention, Mike DeLaune:**

Mike Delaune presented a retention policy spelling out officer responsibilities and retention times. Ann suggested renaming it “Chemeketans Financial Records Retention Policy 12/6/17”. With changes it was approved unanimously.

**Storage and Moving of Chemeketan items, Susan LaTour:**

Susan acknowledged the work of a small group of Chemeketans, George and Janet Adkins, Betsy Belshaw and Bobbi Snead, who have worked to clean out the storage closet at The IKE Box. A new storage location has been found and this group, along with the LaTour family have moved all items to the new location. Thank you all for this project.

**Other Committee Reports:** none offered

The meeting was adjourned at 8:30 P.M.

Next Meeting January 11, 2018 6:30 PM LifeSource Community Room

These minutes are respectfully submitted by Ralph Hall incoming Recording Secretary and Fletcher Moulton-Adelman, Recording Secretary